



**MINUTES OF COMMITTEE MEETING
29 OCTOBER 2025 09.30 at Ian's home**

PRESENT:

Ian Crookall (IC) Chair, Ali Banham (AB), Melanie Evans (ME), Mark Partner (MP), Alison Payne (AP), Rose Robinson (RR), Wendy Shute (WS) and Linda Whittread (LW)

1. CHAIRMAN'S WELCOME

The Chairman welcomed everyone to the meeting.

2. APOLOGIES FOR ABSENCE

Jim Ellis (JE).

3. APPROVAL AND SIGNING OF MINUTES FROM THE 24 SEPTEMBER 2025 COMMITTEE MEETING

The minutes of the Committee Meeting on 24 September 2025 were agreed and signed by the Chair.

4. MATTERS ARISING FROM THE 24 SEPTEMBER 2025 COMMITTEE MEETING

No report

5. EVENTS SINCE LAST MEETING

Music Event 27 September 2025

This was a very successful event for all Members and Visitors alike. Thank you to Committee for all their hard work, and the members of the Groups participating. Everyone had a very entertaining and enjoyable time.

6. 25th ANNIVERSARY PLANNING FOR 2025 (in date order)

Quiz 30 October 2025 St Anne's Hall 14.00 – 16.00

AP has everything in order and has sorted the prize for the winning team as well as a small token to non-Committee Members who have helped. Stu has produced the board for the scores on the door and labels on the tables.

Dinner Dance

Tickets sales are progressing and will be continually promoted with 79 tickets sold so far. ME and LW will shortly organise the seating plan. IC to remind tickets available at AGM. (IC)

7. AGM 2025

AB to provide the Chairman with a list of proposers and seconders for the AGM. (AB)

There are still two positions with no nominations: Treasurer and Group Convenor. The Chairman will highlight these at the AGM and follow similar action as with the vacant Secretary in 2024.

8. WEBSITE UPDATE & REPORT TO MOVE TO BEACON



Several members of the Committee had a demonstration of the Beacon system by Beacon and have been given access to a dummy system to see how the system could work. IC to check with FT that RR has password etc **(IC)**

The move to Beacon will be progressed by the new Committee. **(New Committee)**

9. COMMITTEE MEMBER REPORTS

CHAIR (IC)

IC confirmed that the Open Meeting Date is 2 September 2026.

IC confirmed that the new and outgoing Committee Members' lunch will be on 2 December 2025 at The Harrow, Bishopstone and will book accordingly for 13.00. **(IC)**

TREASURER (MP)

Richard will be covering for MP's absence on the payment table at the November 2025 main meeting, where diaries will be on sale at £5 each. IC will be undertaking the Treasurers' report at the AGM.

401 members have currently renewed their membership; a reminder will be sent out in November 2025 by JE, followed by a further reminder by MP in December 2025. Membership will formally be cancelled following a non-payment of subscriptions, which will formally end their membership of Wendover u3a. **(MP & JE)**

A question was raised by members regarding duplication of their subscription in 2024 and subsequent request for a refund/paying subscription in 2025 was discussed at length. It was agreed that a refund be given to the members in question **(MP)**.

Currently Standing Orders and Direct Debits are not encouraged by the Treasurer for subscriptions due to a confusion with duplicate payments being made. It was agreed that this procedure should be discussed by the next Committee due to the transfer to Beacon which will be able to track duplicate payments. **(New Committee)**

The auditor raised 2 questions which were addressed by the Committee:

1. Payment of £50 to Wendover u3a members who give a talk at the main meeting. It was agreed that this should be made from November 2025 for their work in preparing the talk.

2. More Information on the transactions within the Consumable Expenditure/Income Heading

It was agreed that currently this is not needed, however it may be reconsidered when Beacon is introduced. **(New Committee)**

As Beacon is implemented, the current database will need to be kept going for a few months as a fallback but thereafter Wendover u3a will not need to use it.

It was agreed to pay J Culling a total of £200 (£100 for 2024/25 service and £100 gratuity for the services he has provided over a number of years at a reduced price.)



A discussion followed regarding the reserves held by Wendover u3a circa £9,000 and Budgeting for the following financial year. (The reserves are depreciating as inflation is higher than interest rates.)

It was agreed that this be looked at by the next Committee with a view to identifying our commitments and how future plans might be funded by identifying our commitments and how future plans might be funded by utilising some of the reserves for the advantage of members, leaving adequate funds for normal activities and running costs. **(New Committee)**

SECRETARY (AB)

AB thanked the Committee for a very enjoyable year and is sorry t have moved out of the area making being the secretary impractical. AB will support and train the new secretary. AB was thanked for all her efforts during the past year, especially her contribution of the Anniversary Celebrations.

DATABASE & TECHNICAL MANAGER (JE)

The report was noted and appreciated. Thanks, were recorded for Jim's enormous contribution over many years in so many ways.

GROUPS (LW)

A fantastic year with so many successful Groups and thank you was expressed. There are 2 new groups being proposed:

Stay Steady Stay Strong in Princes Risborough Leisure Centre & Excel and Artificial Intelligence which will be promoted at the November 2025 main meeting. **(LW)**

LW was thank ed by the Chairman for all her fantastic service to the Groups and Committee over the past 7 years.

MEMBERSHIP SECRETARY (RR)

There were 3 new members.

SOCIAL SECRETARY (ME)

Spring BBQ date 20 May 2026 with Beef Olive providing the main meal and a possibility of an ice cream van and country dancing entertainment. **(ME & New Committee)**

The new Committee will consider other new events for 2026 to build on the success of the anniversary events. **(New Committee)**

SPEAKER SECRETARY (AP)

It was agreed that the new Committee will set an annual speakers' budget for 2027, so that AP could choose the best way to balance the cost of speakers. **(New Committee)**

WENDY SHUTE (WS)

No report.



10. ANY OTHER BUSINESS

It was agreed that mince pies will be provided for the December 2025 main meeting.

The Chairman thanked the outgoing Committee for all their support and hardwork during a busy 25th anniversary year.

11. NEXT COMMITTEE MEETING WEDNESDAY 26 NOVEMBER 2025 AT ?

The meeting finished at 11.51

SIGNED:

Chairman.....

Date.....

Committee Meeting at 9.30am on Wednesday 26 November 2025

(at Chairman's Home)

AGENDA

1. Apologies for Absence

2. Minutes of the last meeting

3. Welcome from Ian (Attached note from Ian)

4. Matters Arising:
 - Dinner Dance
 - Move to Beacon
 - Standing Order and Direct Debit facility for Membership fees
 - Transaction information within Consumable Expenditure/Income
 - Wendover u3a Reserves
 - Spring BBQ



- Annual Speakers' budget 2026

5. Committee Member Reports:

- Chair (IC)
- Treasurer (RB)
- Secretary (HT)
- Database & Technical Manager (FT)
- Groups (Vacant)
- Membership Secretary (RR)
- Social Secretary (ME)
- Speaker Secretary (AP)
- Wendy Shute (WS)
- Bob Read (BR)

6. Group Co-ordinator

- Maintenance
- Support for new groups
- Convenors and Open Day

7. Welfare Support

8. Communication

9. AOB.

10. Next Committee Meeting: **Wednesday 28 Jan 2026 – Venue to be decided**